

False Alarm Appeal Form



Eureka Police Department
Attn: False Alarm Billing
604 C Street
Eureka, CA 95501
PH: (707) 441-4095 FAX: (707) 441-4387
<http://fams.wincitex.com/city/eureka>

An alarm system owner who receives a notice of false alarm activation and believes that notice of false alarm activation was improperly assessed may appeal the assessment in writing to the Eureka Police Department. To appeal a false alarm, a written request for appeal must be received within 30 days of the invoice date.

You may appeal a false alarm in the following situations:

1. An actual crime occurred but was not discovered at the time of police response.
 - a. A police report **must** be filed with the Eureka Police Department. Please contact Eureka Police Department Non-Emergency at (707) 441-4060.
 - b. Include the new case number when filing the appeal.
2. Multiple alarm activations occur that were caused by a system malfunction.
 - a. The system **must** be repaired and no further false alarms occur 30 days after the repair.
 - b. The appeal **must** include repair documentation from your alarm company.
3. The false alarm was caused by an electrical storm or a power/phone connection interruption beyond your control.
 - a. The appeal **must** include documentation such as a weather report or Utility Company Service Interruption Report.

Please send your appeal by mail, fax or email to the Eureka Police Department, Attention: False Alarm Billing. Please ensure the permit number and invoice(s) are referenced in the appeal.

If the false alarm is determined to be non-chargeable, the false alarm will be removed from the alarm owner's false alarm record and no payment will be required. If payment has been submitted, a refund will be processed.

False Alarm Appeal Form

Please Clearly Print or Type

False Alarm Information	
Alarm Owner's Name:	
Business Name (if applicable):	
Address of Alarmed Location (Street, City, Zip):	
Alarm User Permit Account Number:	
Date of False Alarm(s):	
False Alarm Invoice Number(s):	
Contact Phone Number:	
Contact E-Mail Address(es):	

Reason for Appeal:

- Criminal Activity (**must** include police report and/or pictures of attempted break-in or damage).
- Mechanical Malfunction (**must** include repair documentation from your alarm company).
- Weather Related (**must** include weather report).
- Utility Failure (**must** include report from electric, phone and/or cable provider confirming outage).

Brief Explanation:

I hereby declare:

- I have read and understand the City of Eureka Police Department false alarm appeal guidelines
- I am the owner of the alarm system or have specific approval of the owner to act as an agent for this appeal
- I have examined this appeal and to the best of my knowledge and belief, the appeal is true, correct and a complete statement of all evidence to be considered.

Authorized Signature: _____ Date: _____